



**City of Smithville, Missouri**  
**Joint Parks and Recreation Committee and Legacy Fund Agenda**  
**April 28, 2022**  
**6:00 PM**  
**Smithville City Hall Board Room**

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NOTICE: The City of Smithville is committed to transparent public meetings and will continue this commitment during the COVID-19 crisis. Anyone who wishes to view the meeting may do so by viewing it on the City's YouTube channel.

For Public Comment, please email your request to the Assistant City Administrator at [amitchell@smithvillemo.org](mailto:amitchell@smithvillemo.org) prior to the meeting to be invited via Zoom.

- 1. Call to Order**
  - a. Roll Call Parks and Recreation Committee
  - b. Roll Call Legacy Fund Committee
- 2. Introductions**
- 3. Approval of Minutes**
  - a. Approve Minutes from the February 10, 2022, Joint Parks and Recreation Committee and Legacy Fund Meeting
  - b. Approve Minutes from the March 31, 2022, Legacy Fund Meeting
- 4. Discussion Items**
  - a. Parks and Recreation Staff Report
  - b. Legacy Fund Staff Report
  - c. Stage Rendering
  - d. Fundraising updates from members
- 5. Action Items**
  - a. Decision on first three fundraising events
- 6. Public Comment**
- 7. Adjourn**

**Joint Parks and Recreation Committee and Legacy Fund Minutes**  
**February 10, 2022**  
**6:00 PM**  
**Smithville City Hall Board Room**

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**1. Call to Order**

Dani Wilson called the meeting to order at 6:00pm. Parks and Recreation Committee Members present were Dani Wilson, Kyle Squires, Allyson Attigliato, Todd Fleischman, Mayor Boley and Alderman Atkins. Staff present were Matt Denton and Brittanie Propes.

Jennifer Langston-Justus called the meeting to order at 6:00pm. Legacy Fund Board Members present were Jennifer Langston-Justus, Dalyn Novak, and Angela Gillen. Staff present were Anna Mitchell and Cynthia Wagner.

**2. Approval of Minutes**

Dani Wilson made a motion to approve minutes from the October 28, 2021, Parks and Recreation Meeting. Kyle Squires seconded. Voice Vote, all ayes.

Jennifer Langston-Justus made a motion to approve minutes from the December 17, 2021, Legacy Fund Regular Meeting. Dalyn Novak seconded. Voice Vote, all ayes.

**3. Discussion Items**

Matt Denton presented the Parks and Recreation Master Plan to the group. On October 20, 2020, the Board approved a contract with Future IQ to facilitate the completion of the Park and Recreation Master Plan. The Parks and Recreation Master Plan for the City of Smithville expanded on work completed in identifying strategic planning goals and updates to the Comprehensive Plan to provide a 10-year vision for parks, recreation, open space, staffing and trails. Development of the plan included research, public involvement, and the development of recommendations for all aspects of Smithville's Parks and Recreation activities. The Parks and Recreation Master Plan was approved in July of 2021. Some of the key findings are:

1. Master Plan outlines priorities for \$15m over 10 years to address increasing demands and need from the public
2. Focuses on Public / Private Partnerships
3. Large projects include Heritage Park and Smith's Fork Park
4. Investment in grant writing / community organizing needed
5. Leverage local civic organizations - Legacy fund
6. Approx. \$450k projected in sales tax per year
7. \$10 million over 10 years needed in external funding

**4. Action Items**

As a follow up to the Parks and Recreation Master Plan discussion, Staff opened it up for discussion of what the next steps may include from this group. Some areas to focus on were:

1. First annual goal and/or the first project to be

2. Personal fundraising goals
3. 5-year annual targets
4. Fundraising events
5. What resources or information do you need from City Staff?

The group agreed to make the amphitheater at Heritage Park a priority. The goal is to raise \$900,000 in 3 years. Each member agreed that there needs to be some buy in from the group and each member should donate to the fund.

Some ideas for fundraising events were:

Golf Tournament

T-shirts: Night to support the fund

Ask for support from Clay County

Add Naming rights to the sponsorship packet

Dinner/Action

Dani Wilson made a motion to approve the project of the amphitheater and the goal of \$900,000 over three years. Allyson Attigliato seconded. Voice Vote, all ayes.

**5. Discuss Next Steps**

Jennifer discussed the next steps with the group. The next meeting was set to be on March 31, 2022, where planning on how to meet the goal of \$900,000 over three years is to be accomplished.

**6. Adjourn**

Dani Wilson motioned to adjourn the meeting at 7:30 PM. Mayor Boley seconded. Voice Vote, All Ayes.

**Legacy Fund Minutes**  
**March 31, 2022**  
**6:00 PM**  
**Smithville City Hall Board Room**

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**1. Call to Order:**

Jennifer Langston-Justus called the meeting to order at 6:10pm. Legacy Fund Board Members present were Jennifer Langston-Justus, Dalyn Novak, and Starla Janes. Staff present were Anna Mitchell and Cynthia Wagner. Staff present were Matt Denton, Brittanie Propes and Cynthia Wagner.

Jennifer Langston-Justus made a motion to approve minutes from the February 10<sup>th</sup>, 2022, Joint Legacy Fund and Park and Recreation Committee Regular Meeting. Dalyn Novak seconded. Voice Vote, all ayes

**2. Introductions:**

Legacy Fund Introduced themselves. Three Parks and Recreation Committee members were present: Kyle Squires, Allyson Attigliato and Alderman Atkins.


**3. Approval of Minutes:**

Jennifer Langston-Justus made a motion to approve minutes from the February 10<sup>th</sup>, 2022, Joint Legacy Fund and Park and Recreation Committee Regular Meeting. Dalyn Novak seconded. Voice Vote, all ayes.

**4. Discussion Items:**

Jennifer asked what the total was in the fund balance and reminded board members to donate if they have not yet.

The board started discussion of the first fundraising events.

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|  | <div>STAFF</div> <div>REPORT</div>         |
| <b>Date:</b>  | April 28, 2022                             |
| <b>Prepared By:</b>   | Matt Denton, Parks and Recreation Director |
| <b>Subject:</b>   | Parks and Recreation Staff Report          |

### **Diamond Crest Park Update:**

Diamond Crest Park is coming along great! The playground structure has been constructed, sidewalks have been poured and the playground surfacing will be completed this week. Following the completion of all of this, fencing will be installed around the park. Staff is still working with Clay Creek Development as they are graciously donating a parking lot and a shelter/restroom for the park.







### **Campground Update:**

Smith's Fork Campground opened on April 1. Due to construction of the pump house, we were only able to open 47 sites from April 1- to May 22. Reservations are not able to be made after May 22 until staff gets a better idea of when construction will be completed. If not sooner, on April 28 staff will be re-evaluating to see if the campground can have all sites available from May 23 – to October 31. The hope is to have as all sites available for the major holidays coming up this summer.

### **Recreation Update:**

Spring sports are under way! Soccer is heading into week 4 and Baseball, Softball and T-Ball started practices last week. Registration numbers are all up from last spring. We are excited for another busy spring!

**Soccer Clinic: 71** || Last season total: 40

**Soccer League: 221** || Last season total: 180

**T-Ball: 150** || Last season total: 141

**Baseball: 114** || Last season total: 105

**Softball: 89** || Last season total: 75


**Total: 645** || Last season total: 541

### **Easter Egg Hunt:**

We partner with the Smithville Chamber of Commerce for the 2022 Easter Egg Hunt at Heritage Park.

### **Legacy Fund - Fundraising Update:**

As of April 25, 2022, there is \$2,451.44. \$450 YTD

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|  | <div>STAFF</div> <div>REPORT</div>         |
| <b>Date:</b>  | April 28, 2022                             |
| <b>Prepared By:</b>   | Matt Denton, Parks and Recreation Director |
| <b>Subject:</b>   | Stage Rendering                            |

Landworks Studio has put together some stage renderings for Heritage Park. Staff would like to hear feedback from the Board on what they would like to see.

